

**LLP FINAL REPORT ASSESSMENT SHEET**

**Project number: [number]-[year]-[country]-[LLP Action]**  
531186-LLP-1-2012-1-FR-KA2-KA2NW

**Project title:**  
MIRIADI Mutualisation et Innovation pour un Réseau de l'Intercompréhension à Distance

	Score /10
<p><b>1. Objectives, results and products</b> Are all planned project outcomes / results available and are they in accordance with aims and objectives as declared in the original application or as officially amended? Please comment</p>	<b>9</b>
<p>This network building project in the field of Romance language intercomprehension had three main objectives; the creation of a network of practitioners and researchers, the development of an online platform to host resources and a pedagogical model for online training, and the creation of a sustainability model for both the network and the platform. The evidence produced indicates that these objectives have been comfortably met. In terms of networking, the extensive partnership alone constituted 300 members, but the actions undertaken through the project, the events and the exploitation of the partnership, have reached thousands of people. The main product is the online platform. This is generally well-designed, easy to navigate and is substantial in its content. It provides comprehensive details of the project and access to the resources, publications and online training. The portal hosts training spaces, activities to be used in lessons, exemplar lessons and assessments and background information on the theory of intercomprehension. A substantial part of the platform is dedicated to the networking, with information, the blog and on-line workspace. Although there is a generic translation tool, all sections are in French, Romanian, Italian and Catalan. The training section is also in English, Portuguese and Spanish and the network section in Spanish. It is not clear why Portuguese and Spanish have not been included in all sections. The training and resource sections incorporate a vast repertoire of materials. In future developments, partners could also consider building in imagery, sound and video. At the time of the final report the website was still in a trial version, however following clarification from EACEA it has now been completed and the objective of developing the platform has been achieved to a very high level. There is also strong evidence to demonstrate that the final objective has been achieved. A formal framework is in place for longer-term sustainability and the number accessing the platform, and in particular the site workspace, is increasing steadily showing over 100% improvement since the Progress Report. Overall, this project has been very strong in its outputs and demonstrates a high level of achievement. The evidence suggests that this network is well-established and should continue to flourish.</p>	

	Score /10
<p><b>2. Coherence between workplan and activities carried out to date</b> Have the planned activities been implemented in accordance with the project's work plan as declared in the original application, or as officially amended, and have any variations been adequately justified?</p>	9
<p>The activities carried out were in line with the original work plan. There have been no amendments and no variations are reported. The final report makes reference to some delays relating to internal evaluation, but these were in the first half of the project and there is no evidence to suggest any significant delays in the second half. There was some re-distribution of tasks and some additional activities were put in place. For example, the partners ran 8 study days, rather than 3. Some of the other changes to work packages and deliverables were in response to the recommendations made in the original assessment of the project. These were therefore not only justified but also proved beneficial to the overall project and led to an improvement in both impact and the quality of outcomes. The scale of the project produced challenges but the consortium has done very well to stick to the timescales, reach a wider audience than originally intended, and produce more than was originally planned.</p>	

	Score /10
<p><b>3. Partnership</b> Are there clear indications of a real and effective partnership? Are there significant changes in the partnership when compared with the application? If so, are such changes justified?</p>	9
<p>This was a very large partnership of 19, which extended its associate partners through its networking activities to incorporate more than 40 primary and secondary schools, 30 universities and 20 associations. The partnership brought together a very wide range of expertise and experience and there is every indication that partners were very active in carrying out their roles, although some may have needed a little prompting. Given the size of the partnership and length of the project, there have inevitably been some substantial staff changes, but these appear to have been well-managed. The way in which the partnership was managed, through 14 transnational working groups, each working within their own work package, ensured both a good level of involvement of the partners but also provided opportunities for exploiting expertise. The minutes of the meetings indicate a full participation of partners but also a commitment to finding solutions to any issues that arose. The staffing listed indicates that all partners continued to be involved to the end of the project. Some played a more significant role than others, but this was in line with the original work plan. Overall the evidence suggests that this was a very effective and successful partnership.</p>	

	Score /10
<p><b>4. Management</b> How was the project managed? Have any variation from original plans been adequately justified?</p>	10
<p>Given the scale of the project, the size of the partnership and the length of the project, this project had the potential to provide many management challenges. However, it has been extremely well-managed. As reported in the Progress Report, there were good structures in place, a good level of delegation and outstanding record keeping. This high level of management performance was maintained in the second half of the project. All of the documentation, including the final reports are very well written and the supporting evidence is comprehensive. The evidence from the minutes of meetings continued to indicate that they were well organised and productive. The online work space was a very effective tool, which facilitated more than 300 people working collaboratively and the levels of communication were very good. Great care was taken to ensure that plenary meetings made the best use of time and the organisation of partners into working groups ensured effective performance and efficient use of time and expertise. The coordinator clearly had to manage some tricky administrative issues relating to finance within their own establishment, but managed to do so without any negative impact on the project. The evidence suggests that monitoring was tight and interventions and support were instigated when necessary. Overall the management of this project has been outstanding, thanks to the clear dedication and commitment of the coordinator.</p>	

	Score /10
<p><b>5. Financial management</b> Are the expenditures appropriate and in line with the approved Work Plan? Are the expenditures appropriate with the project's activities as described in the Final Report? Are the expenditures in line with the level of project's implementation ("best value for money" principle)?</p>	9
<p>Despite the fact that the coordinator reports internal issues within their own institution regarding the administration of the finances, there is nevertheless good evidence to suggest that effective procedures were in place and that the budget was well-monitored. The fact that the coordinator withheld the second payment to one of the partners until the correct procedures were followed and addressed issues relating to P4 and P8 indicate good management. The overall final budget was less than originally planned. Savings were made to the planned budgets for travel, equipment, sub-contracting and other costs, some of which were re-deployed into staffing, which was slightly higher than originally planned. Travel and subsistence and equipment costs are reasonable, and the sub-contracting costs relate primarily to WP3, the platform, and WP6 the online resources. These were planned and are justified. Clarification was sought on the subcontract for Pedagogical Materials for WP6 (line 12) which was identified in the original plan (WP6) as an IT subcontract but in the budget plan as pedagogical materials, causing some confusion. However this was explained and was justified. The subcontract on the advice on ICT for WP5 (line 17) was not listed under WP5 in the original application but was included in the initial budget. This anomaly has now been explained and the sub-contract has been justified. Most of the costs listed under 'Other' are justified, although some could have been listed under equipment, however the stationery and toner listed under lines 46 and 47 should come from indirect costs. Staffing costs are very similar to the initial budget with only minor variations. A couple of partners, P1, the coordinator and P7 have used substantially fewer days than originally planned. Overall, given the outcomes and the quality of the financial management, this project can be said to have provided very good value for money.</p>	

	Score /10
<p><b>6. Evaluation and/or quality assurance</b> How well was the project's strategy for evaluation implemented? Were there significant changes compared to the original application?</p>	8
<p>At the time of the Progress Report, the evaluation strategy was still under development. Since then, the very comprehensive set of evaluation tools and questionnaires has been put in place. These cover tools to measure the impact on intercomprehension. Although it reads somewhat as a piece of research, it is still a very practical document. The platform was evaluated four times, and the reports include quantitative analyses and recommendations for improvement. The final report, based on 11676 visits and 74975 pages viewed, is positive, and includes the results of an online questionnaire that highlights the perceived benefits of the portal together with further indications for improvements. Additionally, a total of seven external evaluation reports were produced, four intermediary and three final reports, each examining different aspects of the project. The first of the final reports relates to the reference materials, the second to the curriculum and the third to sustainability. All the reports are strong on analysis and positive in their conclusions, although the first two are generally focussed more on the research elements and coordination with previous projects, rather than the key strands of the impact on learning and the use of the resources, which could have been explored in more depth. The report on sustainability is stronger and makes some clear suggestions for further development in relation to the use of the platform as a teaching and training resource. Nevertheless, there is good evidence that substantial quality assurance has taken place and that the outcomes of evaluations were used to manage further improvements.</p>	

	Score /10
<p><b>7. Dissemination</b> How effectively did the project carry out its plan for dissemination? What is the quality of the dissemination activities?</p>	9
<p>The partners have continued to build on the excellent start to dissemination that was reported in the Progress Report evaluation. Very good use has been made of the website, which is essential in a network building project, and the project has also made good use of other online resources, such as Slideshare, YouTube, Facebook and Twitter to reach the general public. The number of visitors to the Miriadi platform is reported as around 30,200, which is an impressive figure. There is a good level of analysis of Facebook visitors and the distribution of languages. Twitter has been less widely exploited. However, given that this is a project that builds both a research and practitioner network, the impact of dissemination activity has been good. The two major conferences, open days, participation in other conferences and seminars have primarily addressed the academic side, whilst the study and training days for teachers have ensured that the project has reached a greater number and wider range of target groups than originally planned. There have been extensive academic results including the publication of four books and 85 texts. The strategy for exploitation and sustainability is clear and the arrangements for both open source and intellectual property are well-balanced, ensuring that outcomes are shared while academic integrity is protected.</p>	

### Supplementary information to be submitted

<p><b>Supplementary information required from the project to allow for a complete Final Report analysis:</b></p>
<p>Additional information requested and received about financial management and improvements on the platform usability.</p>

## Overall evaluation

<b>Overall comment:</b>
This was a very strong project, which continued to build on the good work that had been done by the time of the Progress Report. Given the scale of the project and size of the partnership, it has been one that required very tight management, and it is to the credit of the coordinating organisation that it has produced such a good set of outcomes, on schedule and with some additional results. Network building can be challenging, but the evidence shows that this project has managed to establish a substantial network, which brings together both academics and practitioners. It has a firm base, a good set of resources and its plans for future expansion are clear. It is highly likely to develop into a very successful and imaginative network.
<b>Strong points:</b>
Management was excellent, both in terms of coordination and monitoring. The online platform is substantial, hosting a wide range of resources and networking tools. Strategies for dissemination were strong. Plans for future sustainability are very good.
<b>Weak points:</b>
There were no real weak points but partners could consider how to fully exploit an online presence by adding more imagery, sound and video to the online platform.

<b>Is the public part, in your opinion, ready for publication on the Executive Agency's website?</b> Please comment on aspects such as language and quality of content of the report	<b>Yes</b>
The public report is well-written, covers all the main results of the project, provides links to the platform and resources and has a clear description of future plans. The level of English is good and it is ready for publication.	

Summary scoring sheet for Final Report	
Criterion	Score
1 Objectives, results and products	9
2 Coherence between work plan and activities carried out during life of the project	9
3 Partnership	9
4 Project Management	10
5 Financial Management	9
6 Evaluation	8
7 Dissemination	9

<b>Your global score is:</b>	<b>9 /10</b>	<b>90%</b>
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## KEY TO THE SCORING SYSTEM

Score	Definition	Description of score
0	No evidence	Fails to include a minimum amount of evidence to enable the criterion to be evaluated
1 or 2	Very weak	Addresses the criterion but with significant and/or many weaknesses
3 or 4	Weak	Addresses the criterion but with weaknesses
5 or 6	Acceptable	Addresses the criterion sufficiently
7 or 8	Good	Addresses the criterion with some aspects of high quality
9 or 10	Very good	Addresses the criterion with all aspects of high quality